



ENAGIC® (MALAYSIA) SDN BHD

Company No.: 971103-W

Direct Sales License No.: AJL931978

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SALES CANCELLATION
GOODS RETURN APPLICATION FORM

APPLICATION DATE:		ID NUMBER:	
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A. PRINCIPAL INFORMATION.

Purchaser's Name:			
NRIC or Company No:		Date of Birth:	
Address:			
Contact No:		Email:	
Date of Purchase:			

B. ATTACHMENT. ***Kindly attach any relevant documentations***

Goods Description:		Invoice No:	
Payment Details Information:			

C. CREDIT NOTE.

Sales Cancel/Goods Return Reason	
Credit Note (REFUND) Amounts:	

D. MISC.

<u>Purchaser</u>		<u>Customer Service</u>	
Name & Signature:		Name & Signature:	
Date:		Date:	
<u>Stock Department</u>		<input type="checkbox"/> Goods returned in good condition.	
Name & Signature:		<input type="checkbox"/> Goods returned in damaged condition.	
Date:		Others:	
<u>Commission Department</u>		<input type="checkbox"/> Commission returned on date:	
Name & Signature:		<input type="checkbox"/> Commission has not yet to be paid.	
Date:			
<u>Management:</u>		<input type="checkbox"/> Approved.	
Name & Signature:		<input type="checkbox"/> Rejected.	