

Seminar Room Booking Form

A. PRINCIPAL INFORMATION.

APPLICANT'S NAME:		DATE:	
NRIC NO:	ID NO:		
EMAIL:	CONTACT NO:		

B. SEMINAR DETAILS.

EVENT'S DATE:			TIME:		
PLEASE SELECT A ROOM		SEMINAR ROOM PLATINUM (Full capacity)			
	х	SEMINAR ROOM GOLD (not	t available)		
x		MEETING ROOM BRONZE (not available)			

C. TERMS & CONDITIONS.

I confirm that all my personal information and data ("Personal Data") stated above are complete and accurate. I hereby acknowledge that my personal information may be shared with Enagic[®] (Malaysia) Sdn Bhd's related and/or affiliated company within Malaysia or outside Malaysia for the purposes of performing this agreement.

I hereby acknowledge and give my full consent for Enagic[®] (Malaysia) Sdn Bhd to publish my personal data as stated above in the Enagic[®] Malaysia website; <u>www.enagic-my.com</u> and such information shall be made public for the purposes of performing this agreement.

Seminar Room reservation is only available for weekdays and Saturday from 10 am to 5 pm.

All reservation must be made one (1) day in advance via email; <u>area4@enagic-my.com</u> or WhatsApp to +6016 213 3773.

Distributors are to **TAKE NOTE** that the seminar room booking is a privilege which can be revoked at the discretion of the company.

Enagic[®] (*Malaysia*) Sdn Bhd will review the room booking policy, room booking history of the relevant Distributor and may make changes from time to time, suspend the room booking privilege, or impose additional deposit.

Applicant (organizer) must ensure all attendees comply with the SOPs provided:

- 1. It is mandatory to wear face mask at all time within the premise. Please wear the face mask correctly based on the MOH's recommendation;
- 2. MySejahtera check-in is no longer required before entering the premise;
- 3. Entry to premise is allowed regardless of vaccination status except for those are **Covid-19 positive**, those with **'High Risk'** status or under **HSO**;
- 4. Physical distancing is no longer required;
- 5. Children under the age 12 years old and below are encourage to not enter the premise; and
- 6. Usage of hand sanitizer before entering the premise is highly encourage and practice good hygiene.

5	OFFICE USED ONLY Received By:
DATE:	DATE: